

**Stoneville Town Council  
Regular Meeting Minutes  
April 5, 2016  
7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith. Mayor Pro-tem Chuck Hundley was excused.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Public Works Director Mark Malloy, Police Chief Frank Moore, Police Officer Brandon Rivera, Police Officer Josh Cayton, Police Administrative Assistant Perry Webster, Parks & Recreation Director Jackie Blackard and Town Attorney Travis Martin.

**Welcome:** Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Ricky Craddock asked if there were any corrections to the minutes from the last meeting. With one correction to Page 2, see notation in italics in the March minutes, Mayor Craddock asked for a motion to approve the minutes with this correction. Councilman Farris made the motion to approve the minutes. Councilman Thornton seconded the motion. Motion carried.

**Agenda:** Mayor Ricky Craddock asked if there were any adjustments to the originally submitted Agenda. Town Manager Gamble asked to add as #8 Proclamation of Municipal Clerks Week. With that change Mayor Craddock asked for a motion to approve the Agenda. Councilwoman Armstrong made the motion to approve the Agenda. Councilman Smith seconded the motion. Motion carried.

**New Business:**

**Students Against Destructive Decisions:** Ms. Parker Hundley approached Council regarding the annual breakfast that is held at Dalton L. McMichael High School after the Prom. Ms. Hundley stated that they hold this breakfast event to try to help students make smarter and safer choices regarding the Prom and their activities afterwards. Ms. Hundley stated that this year they are soliciting municipalities to help with some of the costs associated with this event (food, decorations, t-shirts, etc.) by contributing \$500.00 (five hundred dollars). By consensus, Council decided to table this discussion until the budget meeting being held April 11, 2016. After this meeting, the S. A. D. D. chapter would be notified of the decision.

**Storm Water Pipe Replacement:** Town Manager Gamble stated that the storm drain located in the 100 block of Woodland Avenue is in need of replacement. Mr. Gamble stated that the initial complaint was received in September, but was on the property owner's side. The next complaint was reported as a sink hole on Woodland Avenue. Mr. Gamble and Town Engineer Bill Lester investigated and noted that the entire drain pipe running underneath the roadway was rusted away at the bottom. Mr. Gamble stated that he and Engineer Lester believe this problem can be repaired in the 2016-2017 budget year. Copy incorporated into the minutes.

- Personnel Ordinance Revision: Finance/HR Officer Dalton presented Personnel policy revisions to the Council stating that the changes were in response to our adoption of the Manager-Council form of government. Councilman Smith made a motion to revise the Personnel policy ordinance as proposed in the documentation. Councilman Farris seconded the motion. Motion carried. Copy incorporated into the minutes.
- Revision To Cruise-In Ordinance: Town Manager Gamble advised the Council that this revision was being made to reflect the change in the Cruise in dates, April through September rather than May through October. Councilwoman Armstrong made the motion to adopt the revision to the ordinance. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.
- Weapons On Town Owned Property: Town Manager Gamble advised Council that a question had been asked about weapons being carried concealed or otherwise on town property. After some discussion, this issue was tabled until the May meeting.
- Transfer Of Stoneville Football & Cheer Programs: Town Manager Gamble stated that Parks & Rec. Director Blackard has been talking to the western Rockingham football providers that feed McMichael High School. These programs along with McMichael High School have organized the Jr. Phoenix Football Program. This program will also include cheerleading. Blackard and Town Manager Gamble recommended that the Town transfer our football and cheerleading programs from our Parks and Recreation Department to the Jr. Phoenix program. After some discussion Councilman Smith made the motion to allow the transfer. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.
- Asset Inventory & Assessment Grant: Town Manager Gamble asked for permission to apply for the Asset Inventory and Assessment Grant. The grant would provide for a full inventory and assessment of the Town's water and sewer infrastructure and equipment. It would lay the ground work for an Operations & Maintenance manual and new Capital Improvement Plan. Mr. Gamble stated that this grant, if awarded, would be an asset to the management of the department and town. The grant is due April 29 and Mr. Gamble will not have the grant matching amount until the May 10 Council meeting. Councilman Farris made the motion to allow the application. Councilman Thornton seconded the motion. Motion carried.
- Municipal Clerks Week: Mayor Craddock read the Proclamation of Municipal Clerks Week, May 1<sup>st</sup> through the 7<sup>th</sup>. Mayor Craddock then asked for a motion to accept this proclamation. Councilman Smith made the motion to accept this proclamation. Councilwoman Armstrong seconded the motion. Motion carried. Copy incorporated into the minutes.
- Public Comments: Mr. Eugene DeMoss of 200 Forrest Street spoke for his right to carry a firearm and protect himself and anyone else who may need it.

Mr. Al Robbins informed Council that the website was now stable and the pdf files are being added by Mrs. Darnell, she is doing a good job and that the website will be good through 2019. Mr. Robbins then stated that the citizens should be notified of things that are going to be discussed in the meetings so that they would be prepared to speak during Public Comments.

**Old Business:**

Erosion In 200 Block of Forrest St: Public Works Director Malloy explained to Council about the erosion to a ditch at the dead end of Forrest Street. Director Malloy described how the recent heavy rains that we have experienced had made the ditch a hazard. In order to correct this problem, Director Malloy corrected pipe settling and covered the eroded area with rip-rap to better channel storm water runoff. Director Malloy stated that this area will be monitored for any further problems.

**Town Manager Report:**

Town Manager Gamble stated that the Public Budget Meeting will be held on Monday, April 11<sup>th</sup> at 6 PM.

Bulk Item pick up week is April 11<sup>th</sup> – 15<sup>th</sup>.

The ribbon cutting and inaugural walk for the Downtown connector trail will be Sunday, April 17<sup>th</sup> from 2 until 4 PM starting at the park and with light refreshments to be served at the Celebration Events Center for the walkers. Stoneville High School Reunion for students, staff and their families will be at the Gymnasium on Saturday, April 30<sup>th</sup> from 4-7 PM.

Matthews Street project has broken ground with roughly 500 feet of replacement sewer line laid thus far.

Pack the Park is May 14, 2016, primary fundraiser for Parks & Recreation.

Thanks to Perry Webster for working on the Canon Grant for \$32,000 for Fire Department radios and pagers.

Town Manager Gamble then recognized Chief Moore and Moore updated the Council on the training that our officers are receiving.

Chief Moore presented Officer Josh Cayton his certifications for DCI, CJLEADS, NC Aware, ARIDE, SFST, INTOX and RADAR. Everyone in attendance gave Officer Cayton a big round of applause.

NC House Representative Kyle Hall introduced himself to the Council and apologized for being unable to meet with them before the regular Council meeting. He asked that they contact him with any questions or concerns.

Executive Session: Mayor Craddock asked for a motion to enter into executive session. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

Regular Session: Mayor Craddock asked for a motion to return to regular session. Councilman Farris made the motion. Councilwoman Armstrong seconded. Motion carried.

Mayor Craddock stated that during Executive Session a personnel issue and a property matter were discussed with no action taken.

Adjourn: Mayor Craddock asked for a motion for adjournment. Councilman Smith made a motion to adjourn the meeting. Councilwoman Armstrong seconded the motion. Motion carried.

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Mayor Ricky Craddock

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Town Clerk Sherri Darnell

**Stoneville Town Council  
Public Budget Meeting  
Minutes April 11, 2016  
6:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Public Works Director Mark Malloy, Fire Chief Tim Brown, Police Officer Brandon Rivera, and Police Administrative Assistant Perry Webster

**Welcome:** After the Pledge of Allegiance and Invocation, Mayor Ricky Craddock called the meeting to order.

**Agenda:** Mayor Craddock asked for approval of the Agenda. Town Manager Gamble asked to have one additional item added, Public Comments. With this addition, Mayor Craddock asked for a motion to approve the Agenda with this addition. Councilwoman Armstrong made the motion with Councilman Farris seconding. Motion carried.

**Budget Presentation:** Town Manager Gamble gave a Power Point presentation of the budget for the 2016/2017 Budget year. Copy incorporated into the minutes.

**Police Dept. Request For Additional Funding:** Police Administrative Assistant Webster described how much comp time is accumulated because of training, court appearances, etc., and how by raising the Part Time salary to \$13.50 per hour, could attract better qualified candidates as well as allow our officers the ability to take the time off that has been accumulated without affecting the entire department. Mr. Webster also stated that the Police Department is requesting the approval to apply to the USDA for another vehicle. The grant could be up to 55% and allow a payment of \$1,800.00 monthly. (Copy incorporated into the minutes) Town Manager Gamble stated that the initial budget request was \$40,000.00 and \$7,500 had been cut.

**Public Comments:** Mr. Maurice Raynor of 217 Carlea Lane spoke regarding salaried vs. hourly employees and if they would be losing any benefits due to the FLSA law that would be effective July 1, 2016. Town Manager Gamble explained to Mr. Raynor that no benefits would be lost due to this new rule.

Mr. Johnny Farmer of 104 Pine Cone Drive asked about the availability of the Budget documents. Mr. Farmer was advised that these documents will be available on May 27<sup>th</sup> after the May 26<sup>th</sup> Public Budget Meeting. Mr. Farmer asked if the Parks & Recreation budget will be cut with football and cheerleading going over to the Jr. Phoenix program? Town Manager Gamble stated that another fall sport will be added and determination of the budget amount will be decided then. Mr. Farmer asked if the Insurance for the town employees is bid out every year. Finance Officer Dalton explained that we

send out requests every year for our Insurance to find comparable benefits at a lesser rate. Mr. Farmer also asked regarding the request for a part-time fireman. Chief Brown stated that we need someone available that is a certified driver to check on scene. Mr. Farmer asked about the Police Department vehicle purchase. Administrative Assistant Webster explained that the 1998 Crown Victoria is the only spare that the department has and is really not safe to drive.

Mr. Steve Ruminek of 212 Forrest Street stated that he did not support adding the \$5.00 per registered vehicle tax. Mr. Ruminek then asked regarding the part-time position on the Fire Department. Town Manager Gamble stated that this position would be rotated between 3 or 4 people. Mr. Ruminek asked about the amount of the telephone request by the Police Department for the Officer on duty to use, rather than using their personal phones. Mr. Gamble stated that in order for it to be on our government contract, we had to go with Verizon.

Old Business:

S.A.D.D. Request: Town Manager Gamble stated that the McMichael SADD chapter has requested \$500.00 to be used for their Prom breakfast. Council wanted to discuss this at this meeting. Councilman Thornton made a challenge to all council members to donate \$50.00 each and try to find another local organization to make up the difference. Each councilmember agreed.

After much discussion and by consensus, the Council instructed Town Manager Gamble to look at increasing the property tax rate, look through more line items and see if adjustments can be made to include Chief Moore's request to restore full funding to part-time salaries.

Adjourn: Mayor Craddock asked for a motion for adjournment. Mayor Pro-tem Hundley made a motion to adjourn the meeting. Councilman Farris seconded the motion. Motion carried.

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Mayor Ricky Craddock

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Town Clerk Sherri Darnell