

**Stoneville Town Council
Regular Meeting Minutes
December 1, 2016
7:00 PM**

Present: Present were Mayor Ricky Craddock, Mayor Pro-tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Public Works Director Mark Malloy, Police Chief Frank Moore, Police Administrative Assistant Perry Webster and Town Attorney Lisa Arthur of Smith, Moore, Leatherwood.

Welcome: Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Minutes: Mayor Craddock asked if there were any corrections to the minutes from the last meetings. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Mayor Pro-tem Hundley made the motion to approve the minutes. Councilman Thornton seconded the motion. Motion carried.

Agenda: Mayor Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments Mayor Craddock asked for a motion to approve the Agenda. Councilwoman Armstrong made the motion to approve the Agenda. Councilman Smith seconded the motion. Motion carried.

New Business:

Proclamation Honoring the Service of Town Clerk Marilyn Smith:

Mayor Craddock read the proclamation to everyone in attendance. He then asked for a motion to approve this proclamation. Councilman Smith made the motion. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

Recognition of Citizen Contributions to Downtown Christmas Decorations:

Mayor Craddock recognized and thanked Cathy Brown, Jodi Lester, Betsy Shively and Linda Priddy for their contributions to the downtown Christmas decorations, each received a small token of appreciation.

Request to Close a Section of Oakdale Street:

Mrs. Jodi Lester of 200 Lee Street asked Council to consider closing the section of Oakdale Street which joins her property. Mrs. Lester stated that this road originally ended at the corner of her home on Lee Street until Mr. and Mrs. Mark Brown built their home and made this area the driveway to their home and maintain this section.

Mr. Charles Rakestraw spoke opposing the closure, stating that it would pose a hardship to reach some of the property owned by his business.

Mrs. Dixie Brown spoke stating that this area was made to be their driveway and motorists are thinking it is a throughway and turn around there.

Mr. Cliff Lester stated that he was also for the closure because of the same reasons.

After much discussion, Councilman Smith made the motion to table this discussion until the January 3, 2017 meeting to allow Council to investigate the area. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.

Resolution of Intent to Close a Portion of Oakdale Street:

Not acted upon due to tabling of item.

Replacement of Storm Drain Pipe on Oakdale Street:

Mr. Ed Brown of 109 Oakdale Street stated that he felt the storm drain pipe was adequate and would not need to be replaced; therefore, not tearing into his well-maintained yard. After some discussion, Town Manager Gamble advised letting our Town Engineer look into the problem and go with his advice. By consensus, Council tabled this discussion until consultation with the Town Engineer.

Request for Approval of Major Subdivision Plat:

Mr. Charles Rakestraw approached Council for approval of the second phase of his subdivision. Town Manager Gamble stated that several issues needed to be addressed before approval. 1. The proposed plat will add 14 additional lots. The ordinance requires a ½ acre set aside for recreation for every 10 lots, however, the downtown trail that runs through this section could account for approximately half of this requirement. 2. The ordinance requires that hydrants be not more than 400 feet apart with the state standard being 600 feet. 3. Several items need to be added to the plat, size of the sewer line, the zoning of all property adjacent to the subdivision and an updated date of submission. After much discussion, Mayor Pro-tem Hundley made the motion that the preliminary plat would be approved on the condition that the Fire Chief would advise the number and placement of any additional hydrants to be sufficient, the current trail meets the ½ acre recreation requirement, the sewer size, zoning and date of submission must be updated. Councilman Smith seconded the motion. Motion carried with a vote of 4 to 1 with Councilwoman Armstrong voting No. Copy incorporated into the minutes.

Outdoor Fitness Project-Downtown Core Group:

Mrs. Kathy Stanley Galvan described the project and the possible locations of the equipment. Mrs. Galvan also stated that this project will not cost the Town any money, but permission was needed to place the equipment on Town property including Friendship Park, Memorial Park and the future Rotary Park. Councilman Smith made the motion to continue with this project. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

2017 Town Council Meeting Dates:

Mayor Craddock asked for a motion to approve these dates for the 2017 Council meetings. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Order of Collection of Delinquent Nuisance Abatement Fees:

Town Manager Gamble presented the list of delinquent nuisance abatement fees to council for approval. Councilwoman Armstrong made the motion to approve. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

Recognition of Joanna Dalton for Earning IPMA-SCP Certification:

Town Manager Gamble presented Ms. Dalton with her certification in Human Resources.

Public Comments: All persons signed up were for proposed street closure and were heard during the topic.

Old Business:

Resolution of Approval of Final Plans and Specs for USDA Project:

Town Manager Gamble stated that the USDA requires this resolution in order to proceed with this project. Councilman Smith made the motion to adopt the resolution. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Town Manager's Report:

Town Manager Gamble stated that the water meter pilot project is on line and the customers that are on the project can sign up on Eye on Water.

The Downtown Stroll, Christmas Parade and Tree Lighting was a great success. The addition of the Christmas Stroll was a great idea and Perry Webster did an outstanding job of putting it together. We had around the same number entries in the parade. The event cleared \$1625.00 for Parks and Recreation which was a 250% increase from last year. Distribution of Senior Treat Bags will be December 16th and a reminder of the Sustainable Utility Management Training on January 14, 2017 9AM – 3 pm.

Executive Session:

Mayor Craddock asked for a motion to enter into executive session. Councilwoman Armstrong made the motion. Councilman Farris seconded. Motion carried.

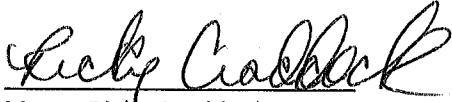
Regular Session:

Mayor Craddock asked for a motion to return to regular session. Councilwoman Armstrong made the motion. Councilman Thornton seconded. Motion carried.


Mayor Craddock stated that during executive session a contract matter was discussed with no changes made. Also, and economic development matter was discussed with no action taken.

Adjourn:

Mayor Craddock asked for a motion to adjourn the meeting. Councilman Farris made the motion. Mayor-Pro tem Hundley seconded the motion. Motion carried.



Mayor Ricky Craddock



Town Clerk Sherri Darnell, CMC, NCCMC



**Stoneville Town Council
Emergency Meeting
Minutes December 14,
2016
5:00 PM**

Present: Present were Mayor Ricky Craddock, Mayor Pro-tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, and Town Attorney Lisa Arthur of Smith, Moore, Leatherwood via telephone.

Welcome: After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Agenda: Mayor Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments Mayor Craddock asked for a motion to approve the Agenda. Councilman Thornton made the motion to approve the Agenda. Councilman Farris seconded the motion. Motion carried.

New Business:

Proposed Revision to Town of Stoneville Personnel Ordinance

Town Manager Gamble stated that upon reviewing our Personnel Ordinances with Human Resource Director Dalton, it was discovered that the ordinance regarding Maternity Leave needed to be revised.

Town Attorney Arthur stated that legally the ordinance should remove female employee and change some of the other language to cover both parents. Also, changing six months period to twelve weeks.

Executive Session:

Mayor Craddock asked for a motion to enter into executive session. Mayor Pro-tem Hundley made the motion. Councilman Thornton seconded. Motion carried.

Regular Session:

Mayor Craddock asked for a motion to return to regular session. Councilwoman Armstrong made the motion. Mayor Pro-tem Hundley seconded. Motion carried.

Town Manager Gamble read the changes to the ordinance:

1. Change Maternity leave to Parental Leave
2. Remove female in the first sentence of section A
3. Section B change is entitled to may, change maternity to parental, change six months to twelve weeks, also adding a sentence Employees may be granted an extension by the Town

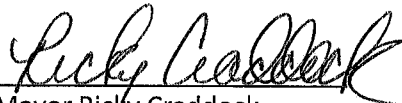
Manager when medically necessary.

4. Add a third paragraph, Section C, stating A Parental Leave Request, including the tentative duration of the leave requested, must be submitted to the department head in advance of the leave, preferably 30 days ahead of the leave unless the need is a sudden one.

Mayor Craddock asked for a motion of approval as described. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Adjourn:

Mayor Craddock asked for a motion to adjourn the meeting. Councilman Thornton made the motion. Councilwoman Armstrong seconded the motion. Motion carried.



Mayor Ricky Craddock



Town Clerk Sherri Darnell, CMC, NCCMC

