

**Stoneville Town Council**  
**Regular Meeting Minutes**  
**January 5, 2016**  
**7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton, and Jerry Smith.

Also, present were Town Administrator Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown and Town Attorney Travis Martin.

**Welcome:** Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Ricky Craddock asked if there were any corrections to the minutes from the last meeting. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Councilman Farris made the motion to approve the minutes. Councilman Thornton seconded the motion. Motion carried.

**Agenda:** Mayor Ricky Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments, Mayor Craddock asked for a motion to approve the Agenda. Councilman Thornton made the motion to approve the Agenda. Mayor Pro-tem Hundley seconded the motion. Motion carried.

**New Business:**

**Award to Police Dept:** Chief Frank Moore informed the Council that the Stoneville Police Department had been given the AAA 2015 Outstanding NC Traffic Safe Community award. Chief Moore stated that this award is given to the top 5 departments in the state based on several criteria, i.e., traffic stops, license checks, seat belt checks, basic patrols and volunteering. Chief Moore also stated that signs would be erected to advertise the award for the Department.

**Presentation of Award to Ken Gamble:** Mr. Marty Wilson of the National Rural Water Association informed the Council of the importance of the Utility Management Certification and that approximately 1% of utility professionals nationally have earned this certification. Mr. Wilson expressed his pleasure to announce that Town Administrator Kenneth Gamble has received this award. Copy incorporated into the minutes.

**2015 Audit Report:** Mr. Craig Hopkins of Paul, Cox and Todd presented the final audit report for the financials as of June 30, 2015. Mr. Hopkins expressed his pleasure at the overall increase in Fund Balance for the Town. Copy incorporated into the minutes.

- Matthews Street Funding Options: Town Administrator Gamble explained that we have 2 options for funding the match portion of this project. Mr. Gamble stated that we could continue with the loan for 4 years at 2.80% or take the amount from our fund balance to be used only for this project, pay ourselves back over the 4 years and save the interest and fees associated with getting the loan. Councilman Thornton made the motion to move the \$96,000.00 from the fund balance and place it into the Matthews Street Project Fund with any leftover funds returned to the fund balance at the end of the project. Mayor Pro-tem Hundley seconded the motion. Motion carried. Copy incorporated into the minutes.
- Unemployment Insurance: Finance Officer Dalton informed the Council that we had received a bill from the State of NC regarding former employees filing for unemployment. Ms. Dalton expressed her concern that this expense has not been budgeted for in the past, not knowing that this was going to occur. Town Administrator Gamble stated that we would fund a line item into the upcoming budget to provide a buffer for any future claims that may arise. Copy incorporated into the minutes.
- Ethics Training: Town Clerk Darnell advised the Council that in order to reduce costs, the Town of Wentworth will be hosting the on demand webinar at Wentworth Town Hall from June through October and all Council members are welcomed to attend any of these 2 hour sessions. Yvonne Russell, Wentworth Town Clerk, will let Mrs. Darnell know when the webinar will become available.
- Booster Station & Pump Station Repairs: Town Administrator Gamble advised the Council that we had two pumps vital to water and sewer to go down. The main pump at the water booster station and one of the two pumps at the Simpson Street sewer pumping station. Administrator Gamble provided quotes for repair of both pumps and asked the Council for approval. Councilman Smith made the motion to pay the quoted price of \$3,506.41 for the water booster station pump and approve the work on the sewer pump per the quote of \$5,985.73. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.
- Change Form Of Government: Town Administrator Gamble advised the Council that inquiries had been made into changing our form of government from Mayor-Council to Council-Manager. After much discussion, Councilman Smith made the motion to adopt the resolution of intent to change our form of government from Mayor-Council to Manager-Council. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.
- 2016/2017 Budget Meeting Calendar: Town Administrator Gamble asked the Council to review the 2016/2017 Budget Meeting Calendar and suggest any changes. With no changes, Councilwoman Armstrong made the motion to approve the calendar. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Public Comments: Mr. Eugene DeMoss approached the Council thanking them for the work that was performed on the ditch at the property that he owns on Haywood Street. Mr. DeMoss then asked if something could be done on the other side of the road because of that ditch. After some discussion, Council directed Administrator Gamble to consult with our Town Engineer to see if anything further could be done.

Mr. Johnny Farmer addressed the Council with several issues with Parks & Recreation regarding non-resident fees.

Attorney Travis Martin also commented on the fee structure and procedures in place for Parks & Recreation.

**Old Business:**

Fire Dept. Emergency Siren: Town Administrator Gamble informed the Council that the insurance company has denied the claim for the lightning strike of the siren. Mr. Gamble stated that we have appealed this finding; however, since the emergency siren is non-operational, the town needs to either replace or try to repair the old siren and remount it. Mr. Gamble states that this amount is approximately \$4,000.00 and asked for Council direction. After some discussion, Councilman Smith made the motion to approve up to \$4,000.00 to repair, rewire and remount the emergency siren. Councilwoman Armstrong seconded the motion. Motion carried. Copy incorporated into the minutes.

**Town Administrator Report:**

Town Administrator Gamble stated that the Public Works Director position has been advertised and will remain open until filled. The 2016 Water billing calendar will be mailed out to all residents with adjustments being made to the cutoff dates. The 2016 Waste Management calendar will be a magnet for the residents to place on their refrigerator. Town Administrator Gamble asked Police Administrative Assistant Perry Webster to explain the Cannon Grant. Mr. Webster explained that we are applying for an \$8,000.00 grant for the Fire Department to obtain the radios that they need. This grant requires no matching funds. Administrator Gamble thanked Mr. Webster and Chief Moore stating that Chief Moore has obtained a \$1,000.00 Walmart grant to use at his discretion. The Budget retreat is scheduled for January 30, 2016 at the St. Francis Prayer Center, 477 Grogan Road, Stoneville from 9 AM – 1PM. The next WRCC meeting will be January 28<sup>th</sup> and Mr. Gamble will be attending. After hours water leak protocol is as follows: 1. Police Department responds and videos and lets our Public Works Department know whether it is an emergency or can wait until the next work day. Water leaks are ranked by a) flow, b) location, c) wastewater and /or NCDENR reportable. Currently we have 6 active water leaks.

Executive Session: Mayor Craddock entertained a motion to enter into Executive Session. Councilman Farris made the motion to enter into Executive Session. Councilwoman Lori Armstrong seconded the motion. Motion carried.

Regular Session: Mayor Craddock entertained a motion to return to Regular Session. Councilman Armstrong made a motion to return to Regular Session. Councilman Farris seconded the motion. Motion carried.

Mayor Craddock stated that an economic development and a personnel matter was discussed with no action taken.

Adjourn: Mayor Craddock asked for a motion for adjournment. Councilwoman Armstrong made a motion to adjourn the meeting. Councilman Thornton seconded the motion. Motion carried.

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Mayor Ricky Craddock

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Town Clerk Sherri Darnell

**Stoneville Town Council  
Budget Retreat Minutes  
January 30, 2016  
9:00 AM  
St. Francis Prayer Center**

**Present:** Present were Mayor Ricky Craddock, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith. Mayor Pro-tem Chuck Hundley was absent.

Also present were Town Administrator Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Parks & Recreation Director Jackie Blackard, Police Chief Frank Moore, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown and Assistant Fire Chief David Watkins.

**Welcome:** Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**New Business:**

2016-2017 Town Administrator Gamble reviewed the CIP and pointed out some challenges that we will be facing. Copy incorporated into the minutes.

**2016-2017 Budget Presentations:**

Each department head presented their wants/needs for the upcoming budget year (Copy incorporated into the minutes) with a short question and answer sessions immediately following.

Finance Officer Dalton presented a Mid-Year Position report to the Council. Copy incorporated into the minutes.

Town Administrator Gamble presented some possibilities to improve property located along the Highway 220/I-73 corridor. Copy incorporated into the minutes.

**Adjourn:** Mayor Craddock asked for a motion for adjournment. Councilman Farris made a motion to adjourn the meeting. Councilman Smith seconded the motion. Motion carried.

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Mayor Ricky Craddock

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Town Clerk Sherri Darnell