**Stoneville Town Council**
**Meeting Minutes**
**November 13, 2018**
**7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro tem Lori Armstrong, Councilmen Chuck Hundley, Henry Thornton, Jerry Smith and Johnny Farmer.
Also, present were Town Manager Ken Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Officers Lee Edwards and James Pulliam, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown, Public Works Director Mark Malloy, and Town Attorney Lisa Arthur.

**Welcome:** Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Craddock asked for a motion to approve the Minutes from the last meetings. Councilman Thornton made the motion. Mayor Pro tem Armstrong seconded. Motion carried.

**Agenda:** Mayor Ricky Craddock asked for a motion to approve the Agenda. Councilman Smith made the motion to approve the Agenda. Councilman Thornton seconded. Motion carried.

**Public Hearing:** Mayor Craddock asked for a motion to open the Public Hearing. Mayor Pro tem Armstrong made the motion. Councilman Thornton seconded. Motion carried.

**Zoning Text Amendment to Chapter 151.088 Allowing Mixed Use Development in B1 District-ZT-2018-03:**

Town Manager Gamble explained that this change would allow mixed use residential on the second story of B1 buildings in the downtown district as long as the square footage of residential use does not exceed the B1 non-residential use.

**Public Comments:** There were no public comments on this topic.

**Zoning Text Amendment to Chapter 151.086 Allowing Female Chickens in RA and RS Districts Inside Stoneville Corporate Limits-ZT-2018-04:**

Town Manager Gamble explained that this amendment would make it possible for residents to have female chickens inside corporate limits. If adopted, revisions to Chapter 93 of the Code of Ordinances will provide additional rules and set penalties for the keeping of female chickens.

**Public Comments:** Isaac Belton spoke in favor.
Charlie and Patricia Lester sent an email against.

**Close Public Hearing:**

Mayor Craddock asked for a motion to close the Public Hearing. Councilman Smith made the motion. Councilman Hundley seconded. Motion carried.

**New Business:**

**ZT-2018-03 Zoning Text Amendment to Chapter 151.088 Allowing Mixed Use Development in B1 District:**

Town Manager Gamble asked Council for any questions or concerns. After much discussion, Councilman Farmer made the motion to table this topic until the parking issue is clarified. Mayor Pro tem Armstrong seconded. Motion carried with Councilman Smith voting NAY.

**ZT-2018-04 Zoning Text Amendment to Chapter 151.086 Allowing Female Chickens Inside Corporate Limits in RA and RS Districts:**

Town Manager Gamble asked Council for any questions or concerns. After much discussion, Councilman Smith made the motion to adopt this amendment per the Planning Board's recommendation and allow up to six chickens. Motion died for lack of a second.

**Amendments to Chapter 93 of Stoneville Town Ordinance Allowing Female Chickens in Stoneville Corporate Limits-O-2018-04:**

Mayor Craddock asked for a motion. Councilman Smith made the motion to adopt. Motion died for lack of a second.

**Stoneville Planning Board Vacancy:**

Town Manager Gamble stated that there was a vacancy on the Planning Board due to Natalie Mitchell (inside member) moving out of district. The Planning Board moved alternate Terry Evans into the position leaving an opening for an inside alternate. The Planning Board had no one in mind to fill the position and wants the vacancy to be advertised. Councilman Farmer made the motion to approve moving Mr. Evans to the inside position and advertise for an inside alternate board member. Councilman Hundley seconded. Motion carried.

**Recommendation for Parks and Recreation Advisory Board Vacancy:**

Town Manager Gamble stated that the Parks and Recreation Advisory Board met on November 5th to consider a replacement for the seat vacated by Jessica Smith. The Board recommends that Perry Webster fill this position, which will give the Board 3 inside members and 3 outside members. Councilman Hundley made the motion to approve. Councilman Thornton seconded. Motion carried.

**Budget Amendment 3:**

Finance Officer Dalton explained that this budget amendment addresses donations made to the Town and the substance tax for a total amount of $49,540.82. Councilman Hundley made the motion to approve the amendment. Mayor Pro tem Armstrong seconded. Motion carried. Copy incorporated into the minutes.

**State Fire Marshall 50/50 Grant Application:**

Fire Chief Brown asked Council for approval to apply for the State 50/50 Grant for more air packs by using the $26,500.00 received from The McMichael Family Foundation as the Fire Department's 50%. Councilman Farmer made the motion to approve the application. Councilman Smith seconded. Motion carried.

**Town Communications Policy-Immigration and Naturalization Service:**

Police Administrative Assistant Webster stated that the Governors Crime Commission requires each municipality to adopt this policy before we can receive any grant funds. Councilman Smith made the motion to adopt. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Revision to Downtown Pocket Park Design:**

Town Manager Gamble explained that part of the original design was to keep the south and east side free standing walls; however, no brick mason or contractor would quote a price or guarantee they would remain standing if repaired. The Downtown Core Group recommended removing these walls by harvesting the brick or use new brick for a waist high wall around the future deck area depending on cost. Mayor Pro tem Armstrong made the motion to move forward with the recommendations. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Interlocal Water Agreement: Amendment 1:**

Town Manager Gamble explained that this agreement will freeze our current water and sewer rates from the Town of Mayodan for three years beginning January 1, 2019 and ending December 31, 2021. The Town of Mayodan will continue to calculate the water and sewer rate annually and advise us by January 31st each year how much we owe them or they owe us. This gives us sufficient time to incorporate the payment or refund into our FY2022-2023 Budget. The Town can withdraw from the agreement before the three year freeze expires with no penalty; however, any amount due to or due from will have to be settled during the fiscal year the Town withdraws. Councilman Farmer made the motion to enter into this agreement. Councilman Thornton seconded. Motion carried. Mayor Pro tem Armstrong voted NAY. Copy incorporated into the minutes.

**Public Comments:** There were no Public Comments

**PD Vehicle:**

Town Manager Gamble recognized Councilman Hundley who had asked for this item to be added to the Agenda. Councilman Hundley stated that the 2010 Dodge Charger that was deemed surplus at the October 2nd meeting be reinstated, fixed and used due to the shortage of Police Department vehicles at this time. After some discussion, Councilman Hundley made the motion to remove the 2010 Dodge from surplus and use McMichael funds to repair. Councilman Thornton seconded. Motion carried.

**Town Manager Report:**

**USDA Project:**

Town Manager Gamble stated that all of the sewer line replacements have been completed. Around 6300 feet of cure in place work started this week and should take around 3 weeks to complete. The contractor will be working on the new Church Street pump station starting mid November. The ditch work to address drainage problems in the Mebane St/Glendale St area should also be completed. We are on track to transfer the construction bond financing to a USDA loan by the January 20, 2019 maturity date and should complete the entire project by March 2019. We have several add-ons to the project that are pending approval from USDA.

The golf cart signage locations have been marked and waiting approval from NCDOT. Once we have the approval, we can order the signs. The cost of the signs, installation and maintenance are at the Town's expense.
Our first night time Christmas Parade, Stroll and Tree lighting will be November 24th starting at 12:00 noon, with the tree lighting at 5 pm and Parade starting at 5:30 pm.
The 2018 Fall Leaf Pick-Up schedule was included with the newsletter. Pick-up started Monday, November 5th and will continue until the final pick-up day on December 13th.

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Mayor Pro tem Armstrong made the motion. Councilman Hundley seconded. Motion carried.

**Regular Session:**

Mayor Craddock asked for a motion to return to regular session. Councilman Hundley made the motion. Mayor Pro tem Armstrong seconded. Motion carried.

Mayor Craddock stated that a personnel matter was discussed with no action taken.

**Adjourn:**

Mayor Craddock then asked for a motion of adjournment. Mayor Pro tem Armstrong made the motion. Councilman Thornton seconded. Motion carried.

Ricky Craddock
Mayor, Ricky Craddock

Sherri Darnell
Town Clerk, Sherri Darnell,
CMC, NCCMC

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