

Agenda

Stoneville Town Council Meeting

May 7, 2019

7:00 PM

**Call to Order- Mayor Craddock
Pledge of Allegiance & Invocation
Approval of Minutes
Approval of Agenda**

New Business:

1. **Appointment and Oath Councilmember Bill Farris – S. Darnell**
2. **Appointment and Oath Deputy Finance Officer - L. Armstrong, S. Darnell**
3. **Proclamation - 50th Anniversary of Municipal Clerks Week – Mayor Craddock**
4. **Proclamation - National Police Week 2019 – Mayor Craddock**
5. **Proclamation - National Public Works Week – Mayor Craddock**
6. **Repeal Personnel Policy Ordinance O-2019-01 – L. Arthur**
7. **Surplus Pumps and 6" Check Valve – P. Webster**
8. **Resolution – Surplus Pumps and 6" Check Valve – L. Armstrong**

Public Comments:

Old Business:

9. **Mausoleum Roof Presentation – STAT Construction**
10. **Building Façade Update – L. Armstrong**
11. **Budget Amendment – J. Dalton**
12. **2019 – 2020 Budget – L. Armstrong**
13. **Appointment – Litter Prevention Board – L. Armstrong**

Town Manager Report:

14. **Cruise-In Downtown Stoneville – May 17th**
15. **Fire Department Easter Egg Hunt Update**
16. **Fire Department SES Field Day**
17. **Pocket Park**

Executive Session Into:

Executive Session Out of:

Adjourn:

Stoneville Town Council
Meeting Minutes
April 2, 2019
7:00 PM

Present: Present were Mayor Ricky Craddock, Mayor Pro Tem Lori Armstrong, Councilmen Chuck Hundley, Henry Thornton, Jerry Smith and Johnny Farmer.
Also, present were Interim Town Manager/Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Officer Lee Edwards, Fire Chief Tim Brown, Public Works Director Mark Malloy, Auditor Craig Hopkins and Town Attorney Lisa Arthur.

Welcome: Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Minutes: Mayor Craddock asked for a motion to approve the Minutes from the last meetings. Mayor Pro tem Armstrong made the motion. Councilman Thornton seconded. Motion carried.

Agenda: Mayor Ricky Craddock asked for a motion to approve the Agenda with a change to Old Business Item #6 rescheduling until April 15, 2019 at 5:00 PM. Councilman Smith made the motion to approve the Agenda with this change. Councilman Hundley seconded. Motion carried.

New Business:

Resignation of Councilmember/Mayor Pro tem Lori Armstrong.

Town Attorney Arthur stated that Mrs. Armstrong tendered her resignation from the Town Council to the Clerk in order to accept the appointment of Town Manager. Copy incorporated into the minutes.

Town Manager Oath:

Mayor Craddock administered the oath of office to Town Manager Lori Armstrong. Copy incorporated into the minutes.

Nominations for Mayor Pro tem:

Mayor Craddock asked for nominations for Mayor Pro tem. Councilman Thornton made a motion for Chuck Hundley. Councilman Smith seconded. Councilman Hundley accepted. Motion carried.

Recognition of Steve Evans:

Mayor Craddock read the incident report and then read the Paramedic's Prayer Plaque which was then presented to Steve Evans "Our Hometown Hero".

2018/2019 Audit Contract:

Mr. Craig Hopkins of Gibson and Company read over the provisions of the Contract to Audit accounts for fiscal year ending June 30, 2019. After little discussion, Councilman Smith made the motion to move forward with this contract. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

USDA Letter of Conditions for Purchase of (2) Police Vehicles:

Ms. Nikki Denny of USDA explained the process and the entire packet of information to Council. After some discussion, Councilman Farmer made the motion to proceed. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Proclamation Month of the Young Child:

Mayor Craddock read the proclamation and asked for a motion to approve. Councilman Thornton made the motion to approve the proclamation. Councilman Farmer seconded. Motion carried. Copy incorporated into the minutes.

Zero Litter Resolution R-2019-05:

Mayor Craddock read the resolution and asked for a motion of adoption. Councilman Smith made the motion to adopt. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Appoint Litter Prevention Advisory Committee Member:

With no one having any nominations, Councilman Hundley made the motion to table until the May meeting. Councilman Smith seconded. Motion carried.

Records Retention Update:

Town Clerk Darnell explained that the NC State Archives are revamping the records retention schedules and "General Records" will be updated on an annual basis. Councilman Thornton made the motion to approve the schedule. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

Downtown Core Group-Stoneville Farmer's Market:

Mrs. Jodi Lester presented the Downtown Core Group's plan for a Farmer's Market starting Saturday, April 27th and running every Saturday until October 26th. Mrs. Lester explained the mission statement, vision and the agreement for vendors. After some discussion, Councilman Farmer made the motion to proceed after the Town Attorney had reviewed the Vendor agreement. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Vacant Council Member Seat:

Town Attorney Arthur stated that nominations were needed to fill the vacant council member seat. Councilman Hundley made a motion to nominate Bill Farris. Councilman Thornton seconded. Councilmen Hundley and Thornton voted YAY with Councilmen Smith and Farmer voted NAY.

Councilman Smith made a motion to nominate Rex Tuggle. Councilman Farmer seconded. Councilmen Smith and Farmer voted YAY with Councilmen Hundley and Thornton voting NAY.

Mayor Craddock broke the tie stating elections are this year and voted for Bill Farris. Vote carried 3 to 2 for Bill Farris to fill the vacant seat.

American Tower Lease Extension Proposal:

Town Attorney Arthur explained that American Tower wants to extend their lease agreement with the town for the cell tower at the Highway 770 water tank. After some

discussion, Councilman Farmer made the motion to leave as is. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

Public Comments:

Jodi Lester spoke regarding abating the 2 properties on N. Henry Street.
Tammy Evans spoke regarding abating the 2 properties on N. Henry Street.
Steve Evans thanked everyone for presenting him the award.
Lupo Galvan spoke regarding the mausoleum repair.

Old Business:

Abatement 212 N Henry Street:

Ms. Samantha Land returned to discuss the progress of the cleaning up of her property. After some discussion, Councilman Farmer made the motion to have the property completely cleaned up as of April 12th. Councilman Thornton seconded. Motion carried.

Abatement 105 N Henry Street:

Mrs. Jean Wicker returned stating that she still had no funds to do any repairs. Councilman Farmer made the motion to abate the property after negotiating quotes up to \$10,000.00 and work out a payment plan. Councilman Thornton seconded. Motion carried.

Abatement of Store Fronts:

Town Attorney Arthur stated she had sent a certified letter to the owners of 117 N Henry Street to contact her directly, but she has not heard anything. The owners of 103 N Henry Street have contracted to have their façade fixed. After more discussion, by consensus, council stated to have 105 and 117 N Henry Streets abated and either place liens on the properties or offer payment plans.

Mausoleum Update:

Finance Officer Dalton stated that we have received 2 quotes for the repair of the roof and overhang; however, the quotes do not cover the same specifications. Council wants to hear from STAT Construction regarding their quote and request his presentation. Councilman Thornton made the motion to table this until the May meeting. Councilman Smith seconded. Motion carried.

Rockingham County Arts Council Donation Request:

Councilman Farmer made the motion to table until the budget meeting on April 15th. Councilman Thornton seconded. Motion carried.

Town Manager Report:

The Mural Ribbon Cutting will be held at 12 Noon on April 11th.
Aaron Manuel Cruise In is April 19th 5 to 8 PM.
Seeking USDA grant funding for a new Public Works Building
Easter Egg Hunt is April 20th at 2 PM at the Park

Executive Session:

Mayor Craddock asked for a motion to enter into executive session. Councilman Thornton made the motion. Councilman Hundley seconded. Motion carried.

Mayor Craddock stated that a personnel matter was discussed. Councilman Thornton made a motion to give Finance Officer Dalton a \$3,000.00 bonus as Interim Manager. Councilman Farmer seconded. Motion carried.

Adjourn:

Mayor Craddock then asked for a motion of adjournment. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried.

Mayor, Ricky Craddock

Town Clerk, Sherri Darnell,
CMC, NCCMC

Stoneville Town Council
Budget Meeting Minutes
April 15, 2019
5:00 PM

Present: Present were Mayor Ricky Craddock, Mayor Pro tem Chuck Hundley, Henry Thornton, Jerry Smith and Johnny Farmer.
Also, present were Town Manager Lori Armstrong, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Officers Lee Edwards, Matt Royals and James Pulliam, Fire Chief Tim Brown, Administrative Assistant Perry Webster and Public Works Director Mark Malloy,

Welcome: Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Agenda: Mayor Ricky Craddock asked for a motion to approve the Agenda. Councilman Thornton made the motion to approve the Agenda. Councilman Hundley seconded. Motion carried.

Budget Presentation:

Town Manager Armstrong and Finance Officer Dalton went over the presentation for the FY 2019/2020 Budget. After much discussion, Councilman Hundley made the motion to provide a 3 percent 401k match for non-sworn personnel and what the amounts would be considering a 3, 4 & 5 percent salary increase. Councilman Farmer seconded. Motion carried.

Abatement Quotes:

Councilman Farmer made the motion to offer Stat Construction \$11,000.00 to abate 105 and 117 N Henry Streets; if not accepted, to go with the second quote. Councilman Thornton seconded. Motion carried.

Budget Amendment 5a:

Finance Officer Dalton asked for approval of this budget amendment of \$33,000.00. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

Budget Amendment 5b:

Finance Officer Dalton asked for approval of this budget amendment of \$20,000.00. Councilman Thornton made the motion. Councilman Farmer seconded. Motion carried. Copy incorporated into the minutes.

Executive Session:

Councilman Thornton made the motion to enter into executive session. Councilman Hundley seconded. Motion carried.

Regular Session:

Councilman Farmer made the motion to return to regular session. Councilman Hundley seconded. Motion carried.

Mayor Craddock stated a business matter was discussed with no action taken.

Adjourn:

Mayor Craddock asked for a motion of adjournment. Councilman Farmer made the motion. Councilman Thornton seconded. Motion carried.

Mayor, Ricky Craddock

Town Clerk, Sherri Darnell,
CMC, NCCMC

DRAFT



Proclamation

**50th ANNIVERSARY OF MUNICIPAL CLERKS WEEK
May 5 - 11, 2019**

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Ricky Craddock, Mayor of the Town of Stoneville, do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Sherri Darnell and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 7th day of May, 2019

Mayor _____
Ricky Craddock

Attest: _____
Sherri Darnell, CMC, NCCMC
Town Clerk



Proclamation National Police Week 2019 May 12–18, 2019

To recognize National Police Week 2019 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Stoneville Police Department;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice having been killed in the line of duty and the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, 144 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring:

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's Annual Candlelight Vigil, on the evening of May 15, 2019;

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

NOW, THEREFORE, I, Ricky Craddock, Mayor of the Town of Stoneville, formally designates May 12-18, 2019, as Police Week in the Town of Stoneville, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Dated this 7th day of May, 2019.

Ricky Craddock Mayor

Sherri Darnell, CMC, NCCMC - Town Clerk Attest



National Public Works Week Proclamation

May 19 – 25, 2019

“It Starts Here”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the **Town of Stoneville** and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the **Town of Stoneville** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association; and,

NOW THEREFORE, I, Ricky Craddock, Mayor of the Town of Stoneville, do hereby designate the week May 19 – 25, 2019 as National Public Works Week; I urge all residents to pay tribute to our public works professionals, managers and employees and to recognize the substantial contributions they make to protect our national health, safety, and quality of life.

Dated this 7th day of May, 2019.

Mayor, Ricky Craddock

Attest:

Town Clerk, Sherri Darnell, CMC, NCCMC



TOWN OF STONEVILLE

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**TOWN OF STONEVILLE RESOLUTION DECLARING
PROPERTY AS SURPLUS AND AUTHORIZING DISPOSITION
R-2019-07**

WHEREAS, the Town of Stoneville owns 2 wet well pumps and 1 check valve and,

WHEREAS, this equipment has become surplus to the needs of the town,

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Stoneville does hereby declare these items surplus to the needs of the town; and

BE IT FURTHER RESOLVED that the Town Manager or her designee is hereby authorized to dispose of the surplus equipment through sale through Govdeals as authorized by NCGS 143-129(e)(1).

Adopted this the 7th day of May, 2019

ATTEST:

Sherri Darnell, Town Clerk

Ricky Craddock, Mayor



ORDINANCE O-2019-01

REPEAL TITLE III, PERSONNEL POLICIES, CHAPTER 32 – SECTIONS 32.001 THROUGH 32.263

WHEREAS, the Town Council of the Town of Stoneville wishes to repeal the Town's Personnel Policies from the Code of Ordinances;

WHEREAS, the Town's Personnel Policies will remain in effect and be kept as an internal document for the Town;

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Stoneville that Title III, Chapter 32 – Personnel Policies in the Stoneville Code of Ordinances be repealed.

Repealing Title III, Chapter 32 – Personnel Policies from the Town's Code of Ordinances is effective on its date of adoption, this 7th day of May, 2019.

Attested to:

Ricky Craddock, Mayor

Sherri Darnell, Town Clerk