

## **Agenda**

### **Stoneville Town Council Meeting**

**December 3, 2019**

**7:00 PM**

**Call to Order- Mayor Craddock  
Pledge of Allegiance & Invocation  
Approval of Minutes  
Approval of Agenda**

**Recognition of Outgoing Mayor: Lori Armstrong  
Installation of Mayor-Elect: The Honorable Stan Allen  
Installation of Elected Council Members: The Honorable Stan Allen  
Recess: Refreshments in Lobby**

#### **New Business:**

- 1. Council Organizational Meeting – Mayor Galvan**
- 2. Water Billing Calendar 2020 – Lori Armstrong**
- 3. Employee Holiday Calendar 2020 – Lori Armstrong**
- 4. Resolution to Remove Ken Gamble as Plat Review Officer – Lori Armstrong**
- 5. Resolution for CDBG Signature Cards – Lori Armstrong**
- 6. Employee Christmas Bonus – Lori Armstrong**

#### **Public Comments:**

#### **Old Business:**

- 1. King Street Drainage Issue – Lori Armstrong**
- 2. Water Meter Project Report – Mark Malloy**

#### **Town Manager Report**

- 1. Christmas Parade**
- 2. Senior Treat Bags**
- 3. Farewell Celebration**

#### **Executive Session Into:**

#### **Executive Session Out of:**

#### **Adjourn:**

**Stoneville Town Council  
Meeting Minutes  
November 12, 2019  
7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Councilmen Chuck Hundley, Jerry Smith, Henry Thornton and Johnny Farmer. Councilman Bill Farris was absent. Also present were Town Manager Lori Armstrong, Finance Officer/Human Resource Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Administrative Assistant Perry Webster, Public Works Director Mark Malloy and Town Attorney Lisa Arthur.

After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Craddock asked for a motion to approve the Minutes from the last meeting. Councilman Hundley made the motion. Councilman Smith seconded. Motion carried.

**Agenda:** Mayor Craddock asked for a motion to approve the Agenda with the addition of Item #6-Budget Amendment. Councilman Smith made the motion. Councilman Thornton seconded. Motion carried.

**Recognition of Years of Service:** Mayor Craddock read and presented a plaque to Chief Franklin Moore in recognition of 10 years as Chief of Police.

Mayor Craddock then called for a short recess.

**New Business:**

**Proclamation National American Indian Heritage Month:**

Mayor Craddock asked for a motion to adopt this proclamation. Councilman Thornton made the motion. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Handle with Care Program:**

The Stoneville Police Department is serving as a Pilot Program for Rockingham County Schools and is the first Police Department to implement this program statewide. This program pulls the community together to assist and to be a support system for children and families dealing with trauma.

**Ordinance Amendment-O-2019-07:**

This amends our prior Christmas Parade ordinance O-2015-5, to the new route and road closures, times for the Christmas tree lighting and Parade. Councilman Farmer made the motion to adopt this ordinance. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

**Town Council Meeting Schedule:**

Councilman Farmer made the motion to approve the schedule by adding the second Tuesday in July as a regular meeting night. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

**Downtown Revitalization:**

Phase I of Downtown Revitalization will begin with letters to store owners with empty buildings or using buildings for personal storage and asking their future plans to rent/lease, sell or open for business.

**Budget Amendment:**

This amendment 4a is to account for \$52,495.00. Councilman Farmer made the motion to approve. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Public Comments:**

Kathy Stanley-Galvan reminded everyone of the ribbon cutting at 573. Roger Hodge of King Street informed Council of drainage issue.

**Old Business:**

**Follow Up Questions:**

Al Robbins asked some follow up questions to Council and gave some ideas for improving meeting flow.

**Stoneville Memorial Park:**

The park restrooms have been winterized and locked.

**Town Manager Report:**

The Senior Breakfast had 107 residents signed up to attend; 69 attended with 12 carry outs for a total of 81 meals served.

The Christmas Tree lighting will be on December 7<sup>th</sup> at 5:30 pm with the Parade immediately following.

Senior Treat Bags will be filled and delivered on December 20<sup>th</sup> (subject to change).

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried.

**Regular Session:**

Mayor Craddock asked for a motion to return to regular session. Councilman Smith made the motion. Councilman Thornton seconded. Motion carried.

Mayor Craddock stated a business issue was discussed with no action taken.

**Adjourn:**

Mayor Craddock asked for a motion to adjourn. Councilman Farmer made the motion. Councilman Thornton seconded. Motion carried.

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Mayor, Ricky Craddock

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Town Clerk, Sherri Darnell,  
CMC, NCCMC

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## Town of Stoneville 2020 Water Billing Calendar

Month	Water Bill Due	Late Fee Applied	\$50 Delinquency Fee Applied at 8:30 AM	Water Cut Off
December 2019	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Jan 6 <sup>th</sup> , 2020	Jan 6 <sup>th</sup> , 2020
January	20 <sup>th</sup>	21 <sup>st</sup> – 5 p.m.	Feb 5 <sup>th</sup>	Feb 5 <sup>th</sup>
February	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Mar 5 <sup>th</sup>	Mar 5 <sup>th</sup>
March	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Apr 6 <sup>th</sup>	Apr 6 <sup>th</sup>
April	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	May 5 <sup>th</sup>	May 5 <sup>th</sup>
May	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Jun 8 <sup>th</sup>	Jun 8 <sup>th</sup>
June	20 <sup>th</sup>	22 <sup>nd</sup> – 5 p.m.	July 7 <sup>th</sup>	July 7 <sup>th</sup>
July	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Aug 5 <sup>th</sup>	Aug 5 <sup>th</sup>
August	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Sep 8 <sup>th</sup>	Sep 8 <sup>th</sup>
September	20 <sup>th</sup>	21 <sup>st</sup> – 5 p.m.	Oct 5 <sup>th</sup>	Oct 5 <sup>th</sup>
October	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Nov 5 <sup>th</sup>	Nov 5 <sup>th</sup>
November	20 <sup>th</sup>	20 <sup>th</sup> – 5 p.m.	Dec 7 <sup>th</sup>	Dec 7 <sup>th</sup>
December	20 <sup>th</sup>	21 <sup>st</sup> – 5 p.m.	Jan 5 <sup>th</sup> , 2021	Jan 5 <sup>th</sup> , 2021

Water-Sewer bills must be paid by 5 p.m. on the 20<sup>th</sup> of every month. A 10% late fee will be added to any bill not paid by 5 p.m. on the 20<sup>th</sup> unless the 20<sup>th</sup> falls on a day that Town Hall is not open (Inclement Weather Closing, Holiday, Saturday or Sunday). When Town Hall is closed on the 20<sup>th</sup>, payments received by 5:00 p.m. on the next business day will be processed with no late fee. A \$50 delinquency fee will be applied to the customer's account if the full balance is not paid before 8:30 a.m. on the cutoff date. The full balance due and the delinquency fee must be paid to restore service.



## RESOLUTION R-2019-11

### Town of Stoneville

#### RESOLUTION REPEALING INDIVIDUALS AS PLAT REVIEW OFFICER FOR THE TOWN OF STONEVILLE

**WHEREAS**, the Stoneville Town Council exercises the right to appoint Plat Review Officers for the purpose of approving subdivision plats within the geographic jurisdiction of the Town of Stoneville, and;

**WHEREAS**, Plat Review Officers are Town employees whose department or position requires the review of subdivision plats, and;

**WHEREAS**, it is recognized from time to time that plat review officers are no longer employed by the Town of Stoneville, or have transferred to another department or position that does not require the review of subdivision plats, and;

**WHEREAS**, it is in the best interests of the Town of Stoneville to insure that individuals are currently and properly designated as plat review officers.

**NOW, THEREFORE, BE IT RESOLVED THAT THE STONEVILLE TOWN COUNCIL** hereby repeal the title of plat review officer for Kenneth W. Gamble.

This, the 3rd Day of December, 2019.

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Kathy Stanley-Galvan, Mayor

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Sherri Darnell, CMC, NCCMC  
Town Clerk

TOWN OF STONEVILLE

RESOLUTION FOR REQUISITION AND CHECK SIGNATURES  
AND  
ADMINISTRATION OF THE TOWN OF STONEVILLE  
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT  
(Project No. 17-I-2970)

WHEREAS, in order to receive Community Development Block Grant funds, the Town of Stoneville must authorize persons to sign the requisition forms for Community Development funds and checks for the following CDBG project (17-I-2970); and

WHEREAS, in order to carry out all the activities of the Community Development Block Grant project, the Town of Stoneville will authorize persons to administer the program and execute all applicable documents;

THEREFORE, BE IT RESOLVED, that

Kathy Stanley-Galvan, Mayor  
Lori Armstrong, Town Manager  
Joanna Dalton, Finance Officer

be authorized to execute the signature requirements for requisitions of Community Development Block Grant funds and checks for disbursements.

BE IT FURTHER RESOLVED, that

Kathy Stanley-Galvan, Mayor  
Lori Armstrong, Town Manager  
Joanna Dalton, Finance Officer

be also authorized to administer the Community Development Block Grant Program and execute all applicable documents.

Approved, this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor  
Town of Stoneville

\_\_\_\_\_  
Town Clerk  
Town of Stoneville

(Seal)