

Agenda

Stoneville Town Council Meeting

January 7, 2020

7:00 PM

Call to Order- Mayor Galvan

Pledge of Allegiance & Invocation

Approval of Minutes

Approval of Agenda

New Business:

- 1. Swearing in of Mayor Pro tem – Sherri Darnell, Clerk**
- 2. Budget Amendment – Joanna Dalton**
- 3. The Community Justice Award Recognition of Chief Moore**
- 4. CDBG Project #17-1-2970 Advertisement for Bids – Lori Armstrong**
- 5. Presentation of 2019 Audit – Craig Hopkins CPA, Gibson & Company**

Public Comments:

Old Business:

Town Manager Report

- 1. Retreat**
- 2. Leaf Pick Up**
- 3. Quarterly Newsletter**
- 4. Recognition of Volunteers**
- 5. MPA – University of NC at Chapel Hill**

Executive Session Into:

§ 143-318.11 (1-10)

Executive Session Out of:

Adjourn:

Stoneville Town Council
Meeting Minutes
December 3, 2019
7:00 PM

Present: Present were Mayor Ricky Craddock, Councilmen Chuck Hundley, Bill Farris, Henry Thornton, Jerry Smith and Johnny Farmer.
Also, present were Town Manager Lori Armstrong, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Administrative Assistant Perry Webster, Fire Chief Tim Brown, Public Works Director Mark Malloy, and Town Attorney Lisa Arthur.

Welcome: Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Minutes: Mayor Craddock asked for a motion to approve the Minutes from the last meeting. Councilman Thornton made the motion. Councilman Hundley seconded. Motion carried.

Agenda: Mayor Ricky Craddock asked for a motion to approve the Agenda with the addition of Item #7. Councilman Smith made the motion to approve. Councilman Farris seconded. Motion carried.

Installation of Council Members:

The Honorable Stan Allen administered the oath of office to Mayor Kathy Stanley-Galvan. Copy incorporated into the minutes.

The Honorable Stan Allen administered the oath of office to Councilmen Chuck Hundley, Henry Thornton and Jerry Smith. Copy incorporated into the minutes.

Town Manager Armstrong read a proclamation honoring Ricky Craddock and asked for a motion to approve. Councilman Smith made the motion with Councilman Hundley providing a second. Motion carried. Copy incorporated into the minutes. Copy of proclamation and plaque was presented to Ricky Craddock.

Mayor Galvan announced a brief recess for refreshments in the lobby.

Mayor Galvan called the meeting back to order.

New Business:

Council Organizational Meeting:

Mayor Galvan asked if there were any nominations for Mayor Pro tem. Councilman Farris nominated Councilman Smith. Councilman Farmer seconded. Motion carried. Councilman Smith was voted in as Mayor Pro tem.

Water Billing Calendar 2020:

Councilman Farmer made a motion to approve the 2020 Water Billing Calendar. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

2020 Employee Holiday Calendar:

Councilman Farmer made the motion to approve the 2020 Employee Holiday Calendar. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Resolution to Remove Ken Gamble as Plat Review Officer:

Councilman Farris made the motion to approve the resolution. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

Resolution for CDBG Signature Cards:

Councilman Farmer made the motion to approve the change of Mayor and also add Mayor Pro tem to signature cards. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Employee Christmas Bonus:

Councilman Farmer made the motion to pay \$500.00 to full time employees (as of 1 year of service) and Part Time employees \$250.00. Councilman Smith seconded. Motion carried.

State Grant 50% Match Fire Dept:

Chief Brown asked for approval to apply for the 50/50 State grant for \$20,000.00, with the match to come from McMichael funds. Councilman Smith made the motion to approve. Councilman Farris seconded. Motion carried.

Public Comments: Mary Martin spoke of several items of interest to the community.

Old Business:

King Street Drainage Issue:

Town Manager Armstrong, Public Works Director Malloy spoke with LKC Engineering and visited the site. The property owner is open to suggestions and we are currently working on a resolution to the issue.

Water Meter Project Report:

Public Works Director Malloy gave a final report showing amounts saved and man hours worked. Copy incorporated into the minutes.

Town Manager Report:

The Christmas Tree lighting and Parade will be Saturday, December 7th starting at 5:30 pm. Senior Treat bags will be delivered the week of December 16th. Farewell Celebration for Ricky Craddock will be held December 5th from 4 – 6 pm.

Executive Session:

Mayor Galvan asked for a motion to enter into executive session. Councilman Farris made the motion. Councilman Hundley seconded. Motion carried.

Regular Session:

Mayor Galvan asked for a motion to return to regular session. Councilman Hundley made the motion. Councilman Farris seconded. Motion carried.

Mayor Galvan stated that a personnel and business matter were discussed with action taken.

Adjourn:

Mayor Galvan then asked for a motion of adjournment. Councilman Thornton made the motion. Councilman Farris seconded. Motion carried.

Mayor, Kathy Stanley-Galvan

Town Clerk, Sherri Darnell,
CMC, NCCMC

DRAFT

IPS #965-12-20-2019

ADVERTISEMENT FOR BIDS – CDBG-I PROJECT

**Town of Stoneville
Sanitary Sewer System Rehabilitation
CDBG Project No. 17-I-2970**

Sealed Bids for the construction of the Town of Stoneville, Sanitary Sewer System Rehabilitation will be received at the Stoneville Town Hall located at 101 Smith Street, Stoneville, NC 27048, **until 2:00 pm local time on January 23, 2020**, at which time the Bids received will be publicly opened and read aloud.

The Project includes the replacement of approximately 4,500 LF of aging, deteriorating wastewater collection lines and associated manholes with new 8-inch gravity sewer and pre-cast concrete manholes.

The Issuing Office for the Bidding Documents is: LKC Engineering, PLLC, located at 140 Aqua Shed Court, Aberdeen, NC 28315, 910-420-1437. Prospective Bidders may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents also may be examined at Carolinas AGC (plans available at www.cagc.org on IBuild), FW Dodge/McGraw Hill Dodge; Minority Economic Development Center: Charlotte; Hispanic Contractors Association of the Carolinas: Charlotte, Blue Book, and the office of the Engineer, LKC Engineering, PLLC, located at 140 Aqua Shed Court, Aberdeen NC 28315, on Mondays through Fridays between the hours of 9:00 am and 3:30 pm.

Bidding Documents may be obtained from the Issuing Office during the hours indicated above. Bidding Documents are available on compact disc (as portable document format (PDF) files) for a non-refundable charge of \$100.00, including shipping. Alternatively, printed Bidding Documents may be obtained from the Issuing Office either via in-person pick-up or via mail, upon Issuing Office's receipt of payment for the Bidding Documents. The non-refundable cost of printed Bidding Documents is \$100.00 per set, which includes shipping, payable to LKC Engineering. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent to the Bidder. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the prospective Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

A Pre-Bid Conference will be held at Stoneville Town Hall located at 101 Smith Street, Stoneville, NC 27048 on January 16, 2020 at 2:00 pm.

All project related questions are to be submitted in writing to bill@lkceengineering.com.

This project is being funded in whole or in part by the Community Development Block Grant Program (CDBG). All federal CDBG requirements will apply to the contract: Bidders on this work will be required to comply with Section 109 and E.O. 11246 which prohibits discrimination in employment regarding race, creed, color, sex, or national origin. Bidders must comply with Title VI of the Civil Rights Act of 1964, Davis Bacon Act, Anti-Kickback Act, and Contract Work Hours and Safety Standards Act. The Town of Stoneville is committed to and supportive of efforts to effectively maintain and/or increase the use of Small and Minority/Women-Owned Business and Historically Underutilized Businesses (HUB) contract participation for Construction Projects, services (including professional and consulting services) and commodities purchases, AND increase contract participation to offer employment, training and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968 (24 C.F.R Part 135).

No bidder may withdraw his/her bid within 60 days after the actual date of the opening thereof.

The Town of Stoneville reserves the right to waive any informalities or to reject any or all bids.

This information is available in Spanish or any other language upon request. Please contact Joanna Dalton at (336) 573-9393 or at 101 Smith Street, Stoneville, NC 27048 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Joanna Dalton al (336) 573-9393 o en 101 Smith Street, Stoneville, NC 27048 de alojamiento para esta solicitud.

This municipality is an Equal Opportunity Employer.

Date: December 18, 2019 Authorized Representative: Lori Armstrong, Town Manager

